

**WILLOW BROOK METROPLITAN DISTRICT  
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2027
Mat Sherwood	Vice President	May 2025
Michael Good	Secretary	May 2025
Randy Lewis	Director	May 2027
Jim Hahn	Director	May 2027

**DATE: Friday, June 28, 2024**  
**TIME: 2:00 PM**  
**PLACE: VIRTUAL AND IN-PERSON MEETING AT  
THE GATE HOUSE, 524 Ruby Road, Silverthorne, Colorado**

Join Zoom Meeting:

<https://us06web.zoom.us/j/96589633756?pwd=TkVFfa2FYWXJuK3U0VkhXZ3JuaDZPZz09>

Meeting ID: 965 8963 3756

Passcode: 773369

Phone Number: 719-359-4580

***FOR THOSE CALLING IN, PLEASE PRESS \*6 TO MUTE/UNMUTE YOUR PHONE***

**DISTRICT INFORMATION AND PUBLIC DOCUMENTS ARE POSTED ON THE  
DISTRICT'S WEBSITE AT: [willowbrookmd.colorado.gov](http://willowbrookmd.colorado.gov)**

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS
  - a. Call to Order
  - b. Present Disclosures of Potential Conflicts of Interest
  - c. Solicit Public Comment (for non-agenda items – 3-minute time limit)
  - d. Approval of Agenda
  - e. Review and Approve Minutes of the April 19, 2024 Meeting (enclosure)
  
- II. RESPONSES TO RESIDENT COMMUNICATIONS (enclosures)
  - a. Email from C. Oppedahl – Renaming Metro District
  - b. Email from C. Oppedahl – Sensor Big Door Mailboxes
  - c. Email from M. Larson – Use of Chain Saws in Wilderness
  - d. Email from D. Samuels – Email Addresses
  - e. Email from D. Samuels – Misplaced Signage
  
- III. UPDATE ON LEACH FIELD AT THE GATE HOUSE
  
- IV. RANCH MANAGER REPORT
  
- V. PROJECT UPDATES
  - a. Mailbox Update

- b. Meter Installation Project
- VI. WATER SYSTEM UPDATE
  - a. GWUDI Assessment
  - b. Discussion of Wells 1R and 3R
- VII. FINANCIAL/ ADMINISTRATIVE ITEMS
  - a. Consider Approval and Ratification of Claims (enclosure)
  - b. Review Financial Statements and Cash Position for Period ending May 31, 2024 (enclosures)
- VIII. DIRECTORS ITEMS
  - a. Discussion Regarding District Water Operator
  - b. Discussion Regarding Financing of Haying Equipment and Septic System
  - c. Discussion Regarding November Election
  - d. Resident Communications with Vendors
  - e. Review and Consider Adoption of Resolution Regarding Reserve Policies (enclosure)
- IX. LEGAL MATTERS
  - a. Review and Consider Adoption of Resolution Regarding Responses to Financial Matters (enclosure)
- X. OTHER BUSINESS
- XI. ADJOURNMENT

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on Friday, August 16, 2024. Notice of said meeting will be provided prior to the meeting.