

**WILLOW BROOK METROPLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2027
Mat Sherwood	Vice President	May 2025
Michael Good	Secretary	May 2025
Randy Lewis	Director	May 2027
Jim Hahn	Director	May 2027

DATE: Friday, April 19, 2024
TIME: 2:30PM
**PLACE: VIRTUAL AND IN-PERSON MEETING AT
THE GATE HOUSE, 524 Ruby Road, Silverthorne, Colorado**

Join Zoom Meeting:
<https://us06web.zoom.us/j/96589633756?pwd=TkVFfa2FYWXJuK3U0VkhXZ3JuaDZPZz09>

Meeting ID: 965 8963 3756 Passcode: 773369 Phone Number: 719-359-4580

FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE YOUR PHONE

**DISTRICT INFORMATION AND PUBLIC DOCUMENTS ARE POSTED ON THE
DISTRICT'S WEBSITE AT: willowbrookmd.colorado.gov**

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS
 - a. Call to Order
 - b. Present Disclosures of Potential Conflicts of Interest
 - c. Solicit Public Comment (for non-agenda items – 3-minute time limit)
 - d. Approval of Agenda
 - e. Review and Approve Minutes of the August 18, 2023 and December 15, 2023 Meetings (enclosures)

- II. LEGAL MATTERS
 - a. Attorney to Present Legal Findings (enclosure)

- III. RESPONSES TO RESIDENT COMMUNICATIONS (enclosures)
 - a. Marina Larson, March 8th Letter
 - b. Don Samuels, March 28th Email
 - c. Marina Larson, Email re Signage
 - d. Don Samuels, April 13 Email re USFS Signage

- IV. CONSIDER PROPOSALS FOR ENGINEERING STUDY TO DESIGN LEACH FIELD AT THE GATE HOUSE

- V. RANCH MANAGER REPORT
 - a. Summer Road Plan (enclosure)

- VI. PROJECT UPDATES
 - a. Mailbox Update
 - b. Meter Installation Project
 - i. Update on Grant Funds
 - ii. Implantation Plan

- VII. WATER SYSTEM UPDATE
 - a. GWUDI Assessment
 - b. Discussion of Wells 1R and 3R
 - i. Approval Letter for Well 1R received from CDPHE (enclosure)

- VIII. FINANCIAL/ ADMINISTRATIVE ITEMS
 - a. Consider Approval and Ratification of Claims (enclosure)
 - b. Review Financial Statements and Cash Position for Period ending March 31, 2024 (enclosures)
 - c. Website Update

- IX. DIRECTORS ITEMS
 - a. Discussion Regarding District Water Operator

- X. OTHER BUSINESS

- XI. ADJOURNMENT

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on Friday, June 21, 2024. This meeting may be cancelled. Notice of said meeting will be provided prior to the meeting.